Meeting Minutes

Agenda:	Second Roundtable on the Manifesto of SQA Bangladesh
Date:	June 3, 2006
Start Time:	5:00 pm
End Time:	6:20 pm
Participants: (Name and Company)	Zularbine Kamal, Uniqa BDC Ltd. Kabir Ahmed, Metatude Asia Ltd. Tahmidul Islam, Relisource Tech Ltd. Tuhin Islam, Grameen Phone Mosharraf Hossain, eGeneration Syed Shabbir Husain, Uniqa BDC Ltd. Shahadatul Hakim, Enosis Sajjadul Hakim, Uniqa BDC Ltd. Rezaul Karim, Uniqa BDC Ltd.
Moderator:	Sajjadul Hakim
Scribe:	Sajjadul Hakim

The roundtable kicked off with a review of the last session, i.e. the state of the software industry in Bangladesh, its solution and why others failed.

Today's session was focused on the intentions and objectives of SQA Bangladesh user group.

Intentions of SQA Bangladesh

SQA Bangladesh is determined to improve the Bangladesh Software Industry. It is not just about Quality Assurance and Testing. It is about Software Quality Development and Assurance (SQDA).

1. We believe that two approaches need to be combined to build successful software (we refer to these practices as Software Quality Development and Assurance, i.e. SQDA):
    a. By providing techniques, which support the development of high quality software
    b. By providing techniques, which assure the required quality attributes during the development of high quality software
2. We believe that the project team as a whole is responsible for the quality and success of a software project
3. We are focused on the viable achievement of software quality with a practitioners approach, instead of certain process models or standards
4. We believe that software development will always be difficult and so it can only be feasible with skilled knowledge workers in the project team
5. Our Mission and Vision statements are built with the following guidelines:
    a. Mission and Vision statements are meant to guide us rather than lock us into a particular direction
    b. Mission and Vision should be revisited periodically to determine whether modifications are required to adapt to change

Mission

Mission statement outlines goals developed from the end user's perspective and it should fit with the vision. It should incorporate:

1. What do we do?
2. How do we do it?
3. For whom do we do it?

Statement

1. Create awareness on SQDA for building better software and to improve the state of Software Industry in Bangladesh
2. Create a community of effective/aspiring practitioners of SQDA for peer networking
3. Inform the community on emerging knowledge on SQDA to increase competitiveness of the Industry in an international perspective
4. Create an environment for discussion on issues and solutions through collaboration with the practitioners and industry experts
5. The Community should serve as a resource pool of skilled practitioners who are available for recruitment
6. Provide training with a practitioners approach to energetic and passionate trainees who are determined to influence change in the industry
7. Advocate and incorporate SQDA in career paths, to build talented experts and leaders in the industry
8. Create a Brand loyalty with exposure of successes to attract sponsors and to advocate the views of the community
9. Build the user group membership to attract effective/aspiring practitioners
10. Conduct activities with an organized and disciplined approach to increase effectiveness and recognition

Vision

Vision statement outlines the high level goals that we ultimately envision in terms of growth, values, contributions to society etc.

Statement

1. Sustain the Brand loyalty achieved through our activities
2. Influence government in policy making regarding the Software Industry
3. Influence academia in deciding on the curriculum
4. Influence customers to accept minimum SQDA standards
5. Influence industry standards of software development

Decisions and ToDo

1. The recorded audio session of the roundtable will be uploaded to www.sqabd.com (the official domain of SQA Bangladesh). Tahmid Munaz had generously sponsored the registration of the domain.
2. The manifesto document will be created by Sajjadul Hakim, based on the inputs of the last two roundtables.